

# 2017 Fire Station Design Symposium

## Call for Presentations Submission

September 25-27, 2017



### PRESENTATION PROPOSAL SUBMISSION INSTRUCTIONS

F.I.E.R.O., host of the premier fire station design conference in the country, is looking for cutting edge presentations for the 2017 symposium. We are looking for presenters and presentations that will help us create a conference that engages, challenges and educates the fire service in all things related to fire station design. We are especially interested in hearing from:

- Members of the fire service who have gone through the fire station design process and can discuss the process, challenges and successes they encountered
- Experts in architecture and design related to fire station design
- Advocates for fire station design-related topics

If you or someone you know of can be a resource in helping your colleagues prepare for the future, submit a proposal via mail (postmarked by Friday, February 24, 2017) or via email to [info@fieronline.org](mailto:info@fieronline.org) by Friday, February 24, 2017. In particular, we're looking to showcase innovative programs with proven, practical, and replicable results that address:

- Station design process management
- Building materials and station furnishings
- Station location and community "buy-in"
- Fire station floor plan considerations
- PPE and the fire station
- Cancer awareness and cancer prevention as it relates to fire station design
- Health and safety issues as they relate to fire station design
- Innovations in fire station design

See the last page of this document for specific requests from previous attendees.

#### Presentation rules:

- Content: F.I.E.R.O. seeks to educate its audience and **not promote any specific products or services**. Exhibit space is available for all promotional activity. Only presentations that are product-neutral will be considered. Presentation selections will be made based on desired topics, flow of content, educational value and understanding of the content.
- Agenda schedule: F.I.E.R.O. will set the day and time for each presentation, to optimize the sequencing and flow of content and tracks. Speakers will be required to stay in their allotted time (sessions are 30, 40 or 45 minutes with the length to be determined by F.I.E.R.O. upon selection of presentations.)

#### Are you interested in giving a FED (F.I.E.R.O. Education Development) Talk?

F.I.E.R.O.'s take on TED Talks, FED Talks are cutting edge, possibly controversial presentations that are outside the norm of typical conference talks. Complete the FED Talk portion of the application (it will be considered separately from your main presentation application) and submit it before the Friday, February 24, 2017 deadline. Guidelines for FED Talks include:

- Each talk is 15 minutes long, no extensions
- Each talk is given during the general session
- No speaker is allowed to have slides or other visual aids (this means you don't have to submit a file for the thumb drive) ©
- Each talk is meant to cover a cutting edge, edgy, relevant, difficult but common topic that gets attendees thinking and explores issues and subjects that may be controversial or have widely varied opinions.

Questions? Contact: Robert Tutterow, F.I.E.R.O. President, [info@fieronline.org](mailto:info@fieronline.org)

Please email your submission form no later than Friday, February 24, 2017 to [info@fieronline.org](mailto:info@fieronline.org). Or mail your completed form (post-marked no later than Friday, February 24, 2017) to:

F.I.E.R.O.  
c/o Robert Tutterow  
1029 Lansdowne Road  
Charlotte, NC 28270

## INSTRUCTIONS FOR SUBMITTING A PROPOSAL

- Complete this form.
- Submissions must be typed or reproduced on a computer.
- Email your photo, in .jpg format, for inclusion in the attendee resource guide.
- Submit the completed form by Friday, February 24, 2017 via email to info@fieroonline.org or via mail (post marked no later than Friday, February 24, 2017) to: F.I.E.R.O.; c/o Robert Tutterow; 1029 Lansdowne Road; Charlotte, NC 28270. It is recommended that proposals be sent via Federal Express, UPS or Certified Mail so you can track it if you require confirmation that we received it. Please do not call us to confirm receipt.
- Notification on the status of submission will be mailed directly to the proposing speaker no later than Friday, March 31, 2017. If you are submitting a proposal on behalf of someone else, please check with him or her regarding receipt of the decision.

**PROPOSAL REVIEW.** Members of the Selection Committee will review all complete proposals. Final selections will be made by the conference program organizers from those proposals accepted. Notification of acceptance will be sent no later than Friday, April 28, 2017.

**A NOTE CONCERNING HONORARIA.** The 2017 F.I.E.R.O. Fire Station Design Symposium has a tradition of using educational conference sessions as a platform for innovation in the field of fire station design management. We look for contributors who are willing to share their expertise WITHOUT expectation of payment in the spirit of networking, a purpose for which F.I.E.R.O. was founded.

**EACH CONCURRENT SESSION WILL LAST** 30-45 minutes at the discretion of the F.I.E.R.O. planning committee.

**The Selection Process.** We strive to offer a balanced program of educational sessions by selecting proposals that best fit within the framework of the conference. Presentations cannot be promotional in nature.

**Practical Application.** Sessions conducted by practitioners that include practical, immediately applicable work tools will be given preference. The conference committee seeks presentations that will provide our attendees with information that will improve their effectiveness on the job.

**Proven Speaking Ability.** The conference committee seeks experienced presenters with proven speaking ability. Those with a track record of speaking and performing well at large conferences will be given preference.

**Proof of Performance.** Please list the three most recent venues where you have presented and include how many people were in attendance for your presentation.

### We expect presenters to:

- Meet all deadlines;
- Stay within given presentation timeframes (do not go over your allotted time)/adapt your presentation to the time allotted without complaining to the audience that you were only given a certain amount of time;
- Not add a co-presenter or change the identity or number of presenters without permission;
- Honor our commitment to provide education by not showcasing or promoting the speaker's practice, services or products, and
- Respect the 2017 Fire Station Design Symposium as the sponsoring organization with either positive or neutral comments from the platform.

### In return, we will:

- Provide a complimentary registration for the conference, including admission to the exposition, educational programs and social events.
- Offer you valuable professional exposure.
- Share your attendee evaluation scores and feedback with you after the conference.

### About F.I.E.R.O.

F.I.E.R.O. (Fire Industry Education Resource Organization) was founded in September 1990 and is based in the southeastern United States. The organization was modeled after the SAFER (Southern Area Fire Equipment Research) organization in Southern California. The original purpose of F.I.E.R.O. (like SAFER) was to network fire service personnel and fire equipment manufacturers/distributors/dealers about firefighting equipment and firefighter safety. As fire service members started communicating with each other, they realized they had many common equipment and safety problems. F.I.E.R.O. and SAFER were able to open lines of communications with dealers and manufacturers to solve many problems.

As the decade of the 1990's progressed, communications within the fire service improved. With the emergence of the internet and its many fire service websites and blogs, however, the need for face-to-face networking waned. F.I.E.R.O. realized that the fire service needed information about design and construction of fire stations. In March 2000, F.I.E.R.O. offered its first Fire Station Symposium—the first of its kind anywhere. The response was so overwhelming that it has become an annual event. In 2007, F.I.E.R.O. saw a need for a STATION DESIGN Symposium. With the growing complexities of Personal Protective Equipment, especially after 9-11, an educational task group within the STATION DESIGN project of the National Fire Protection Association worked with F.I.E.R.O. to develop the first ever STATION DESIGN Symposium in March of 2009. Currently, this symposium is a biennial event. Last year, F.I.E.R.O. conducted its first regional Fire STATION DESIGN Workshop—a venue focused on selections, care and maintenance of turnout gear (NFPA 1851)—at the DFW Fire Training Research Center.

F.I.E.R.O. is a not-for-profit, organization under the guidance of a Board of Directors. Its purpose is to improve firefighter health and safety through providing educational conferences.

# 2017 Fire Station Design Symposium

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### PRESENTATION PROPOSAL SUBMISSION FORM

Your name (as you wish it to be published): \_\_\_\_\_

Organization name: \_\_\_\_\_

Organization website: \_\_\_\_\_

Job title: \_\_\_\_\_ Department: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ email address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Describe your work history, projects, awards, education, etc.:

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Will you have a co-presenter?  Yes  No If yes, please duplicate this form for your co-presenter and attach the completed form with your own submission. Co-presenters cannot be added after-the-fact, it is critical that all information is submitted with this proposal.

If necessary, will you agree to give this presentation twice on the same day?  Yes  No

Proposed Title  
\_\_\_\_\_

Presentation Description  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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What is the primary learning objective of your presentation? List two or three session outcomes for the learner. (By attending this session, the participant will be able to:)

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Describe how you will engage the audience including specifics of the delivery format:

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Please list the last three venues (with dates) where you were a presenter and the number of people present for each presentation:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Which level best describes who would benefit most from attending the session? Please select one:

**Presentation Skill Level:**

- Level One: for participants with limited knowledge of the topic to be covered
- Level Two: for participants with general knowledge of literature and professional practice within the content area
- Level Three: for participants with a thorough knowledge of literature and professional practice within the areas covered
- Level Four: General Audience

I am interested in giving a **FED Talk**, here is a description of my talk: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**By signing this proposal, I UNDERSTAND THAT I WILL NOT RECEIVE AN HONORARIUM. If I have a co-presenter, he or she will not receive an honorarium. If selected, I agree to adhere to the deadline schedule furnished by conference organizers. I understand that my conference presentation is not a showcase for promotion of my business, practice or product, and I will not sell my products or services from the F.I.E.R.O. speaker platform. I also understand that I will be notified about the status of my proposal by mail no later than Friday, March 31, 2017.**

Signature

Date

We have heard from our 2016 participants and this is a list of topics they would like to hear about in 2017:

- What are private partnerships? How do they work? Pros, cons and pitfalls
- Overall project guidance
- Apparatus floor design
- Small, rural, low budget fire station design (under 3 million)
- Ways to gain firefighter buy in
- More in depth info related to ADA and the fire service
- Hot, cold, and transition space
- How to include the history of your fire station(s) in the design of your new station(s)
- Fire station build in the urban environment
- How different stations operate differently
- Alternative energy options - designing a green station
- How to maximize your design - no unused space
- More room/space specific presentations with details of FF&E for these spaces
- More on the importance of a qualified experienced owner project manager
- How to select architects/engineers
- More detail on costs associated to new construction vs renovation
- Mechanical systems
- The "legality" of some choices (1) gender diversity/ration; (2) privacy
- Design accommodations that address the needs of all genders
- Maintenance issues to avoid using good design
- Conventional vs pre-engineered buildings
- Design to blend in or contrast with the neighborhood
- Case study presentations – start to finish